

E:Mail: alison.singleton@rbwm.gov.uk

January 2020

Mayor
Mayor's Parlour
Town Hall
St Ives Road
Maidenhead
SL6 1RF
T: 01628 796223

www.rbwm.gov.uk



Dear Sir/Madam

Mayor's Charity Ball – Saturday 2 May 2020

I am thrilled to let you know that Ian and I will be hosting a traditional Ball in aid of Thames Hospice on the evening of Saturday 2 May at the prestigious Ascot Racecourse.

Tickets: Tickets are priced £100 each and I would be delighted if you could join me in raising funds for this very important local charity. Tables are available to seat either 10 or 12 people although tickets can be purchased individually, by couples or in groups. A booking form is enclosed for your use, if you have any queries please do not hesitate to contact the Mayor's Secretary on 01628 796223.

The charity: Thames Hospice (registered charity number 1108298)
It is an important year for Thames Hospice as they aim to finish their new building at Bray Lake in readiness to open to the community later this year. Further information can be found on www.thameshospice.org.uk

Timings: The evening will start at 7 pm with a drinks reception, followed by a 3 course meal (including half a bottle of wine), entertainment, auction/raffle and dancing. Carriages will be at midnight/1 am.

Dress code: Black tie/long or cocktail dress

Sponsorship: There are several sponsorship opportunities available, if you think you know a company that might be interested please let me know and details can be sent for their consideration.

The Charity Ball promises to be the perfect opportunity for spending enjoyable time with family and friends or for corporate entertaining. I do hope you will be able to join me on 2 May and raise essential funds for Thames Hospice. If you have any queries please do not hesitate to let me know. I look forward to hearing from you soon and hopefully seeing you on 2 May.

Yours faithfully

A handwritten signature in cursive script that reads "Sayonara Luxton".

Sayonara Luxton
Mayor

The Mayor's Charity Ball
Saturday 2 May 2020 – Ascot Racecourse
Booking Form

Name (please print)

Organisation (if applicable).....

Address

.....

Email address

Telephone no(s).

Signature Date

I would like to reserve tickets for people @ £100 each for the Mayor's Charity Ball
An invoice will be sent to you soon so that you can make the relevant payment.

Please print the names of everyone in your party and indicate if they have any special dietary requirements (inc vegetarian or allergies), or if wheelchair access is required. Please continue overleaf if necessary (tables seat 10 or 12). Thank you.

- 1)
- 2)
- 3)
- 4)
- 5)
- 6)
- 7)
- 8)
- 9)
- 10).....

How did you hear about the Ball?
(this information will help us to decide where to advertise future events)

Please return this form by email to alison.singleton@rbwm.gov.uk or post to the Mayor's Secretary, Town Hall, St Ives Road, Maidenhead, SL6 1RF as soon as possible as tickets will be available on a "first come, first served basis" and certainly by no later than 2 April. Thank you.